



Ref. No. F-1 / 11 / 2024

3rd April 2024

THE CMAI's 4th FAB SHOW
15th to 17th April 2024
Bombay Exhibition Centre,
Nesco Complex, Goregaon (East), Mumbai 400 063.

CHECK-IN / CHECK-OUT PROCEDURE FOR BARE SPACE ONLY

As a Standard Procedure, all Exhibitors / Stall Designers / Fabricators are required to Check-in at the Time stated below before taking Possession of the Bare Space Area.

CHECK IN / OUT	DATE / DAY	STALL SIZES (SQM)	TIME
CHECK - IN	FRIDAY 12 th APRIL 2024	42 & ABOVE SQM	12 NOON ONWARDS
CHECK - IN	SATURDAY 13 th APRIL 2024	24 to 36 ABOVE SQM	11:00 AM ONWARDS
CHECK – OUT WITH HAND CARRY MATERIAL	WEDNESDAY 17 th APRIL 2024	ALL STALLS	08:00 PM ONWARDS
CHECK – OUT WITH VEHICLE MOVEMENT	WEDNESDAY 17 th APRIL 2024	ALL STALLS	11:00 PM ONWARDS

Exhibitors are requested to fill the Check – in Form in Triplicate (Copy Enclosed) on their Letterheads and present the same at the Check - in Counter located in Hall 1.

KINDLY REFER TO THE BELOW TABLE FOR BARE SPACE STALL HEIGHT RESTRICTION		
STALL SIZE	FRONTAGE	BACK WALL
24 SQM & ABOVE	3.5 MTRS	2.5 MTRS

All Bare Space Stalls need to Submit the Technical Stall Design for Approval by 10th April 2024. Please note that Stall Possession will not be given to the Exhibitors, without Approval. Kindly Email your Stall Design to services@cmai.in.

PLEASE NOTE THAT ANY EXHIBITOR WISH TO APPLY FOR A SHELL SCHEME STALL, KINDLY SEND US THE MAIL ON SERVICES@CMAI.IN

Following is the list of Stall Designers / Fabricators who have previously created Bare Space Stalls at the Fabric Accessories & Beyond Sourcing Show organized by the Association.

COMPANY NAME	EMAIL ID	NAME OF REPRESENTATIVE	MOBILE NO.
Access Advertising, (Mumbai)	abhijit@toolfmpl.com	Mr. Abhijit Galgutkar	9867501642
Aimsite Display Pvt. Ltd. (Mumbai)	sales@aimsitedisplay.com	Mr. Shivali Mehta	9820803888
Dreamworks Unlimited, (Mumbai)	ankit.bagadia@dreamworksunlimited.in	Mr. Ankit Bagadia	9820969277
Kira (Harsh Exhibition Display), (Mumbai)		Mr. Rajesh Joshi	9769530134
RMB Event Management Pvt. Ltd. (Mumbai)	vipul.panchal@rmbevent.com ; rmb ltd@rmbevent.com	Mr. Vipul Panchal	9322905318
Perficient Events & Exhibition Pvt. Ltd	parag@perficientevents.com	Mr. Parag Belwalkar	7400151179
Arihant Digiprint	sales@arihantdigiprint.com	Mr. Salim	9833803699

*** Please note that the Association will not be responsible for any Commercial Transaction / Deal between the Exhibitors and the above Suggested Agencies.**

Exhibitors Badges

Entry Procedure into Exhibition Venue at Bombay Exhibition Centre, Nesco Complex, Goregaon (East), Mumbai 400 063 (Code of Security comes into effect from 15TH April 2024 onwards)

All Exhibitors are requested to mail the Passport size Photographs of their Staff immediately on marketing@cmai.in **BUT NOT LATER THAN 8th April 2024.**

The Eligibility for Number of Badges as per the Stall Area is given below:

Area (Sqm)	Number of Badges
24 – 30	8
32 – 42	10
45 – 49	12
54 – 56	14
60 – 66	16
70 – 84	18
108	20
168	25
352	60

PLEASE NOTE THAT NO BADGES WILL BE MADE AT THE EXHIBITION VENUE.

All the Exhibitors are requested to Co-Operate with the Association to ensure that the Exhibitor Badges are handed over to them at the time of Check-In on 14th April 2024.

Any misuse of the Exhibitors Badges will result in Confiscation of the same.

Power Supply & Electrical Requirements

Exhibitors will be provided with the Electrical supply (up to stipulated Maximum Load) as stated below:

Stall Area (Sq. Mtr.)	Basic Entitlement for the Stall (Watts)
24 - 36	2000
42 - 48	2500
49 - 56	3000
60 – 66	3500
72 – 84	4000
108	60000
168	10000
352	18000

EXHIBITORS CAN APPLY FOR ADDITIONAL POWER BY PAYING RS. 4000/- + 18% GST PER KW.

ALL EXHIBITORS ARE REQUESTED TO APPOINT ONLY LICENSED ELECTRICAL CONTRACTORS TO CARRY OUT THE ELECTRIC WORK IN THEIR STALL.

FOLLOWING ARE THE REQUIREMENTS OF BOMBAY EXHIBITION CENTRE

- All temporary electrical installations fitted in the stand shall be installed by a trained and licensed electrician of the approved contractors and operated in compliance with the latest statutory regulations. The cables used must be as per statutory codes, bare electric leads and crocodile clips are not allowed. All wiring must be protected against short circuits and overloading. No open joints will be allowed. Wooden junction boxes and switchboards are strictly not allowed at the event venue.
- No Carpentry, Painting or Polishing work will be allowed in the Exhibition Venue. The Stall Designers / Fabricators can only do a touch up at the Venue.
- No suspension or hanging display will be permitted from the Trusses or the Air Condition Ducts of the Exhibition Halls. Similarly, no fittings or display will be permitted to be Nailed, Screwed, or Drilled onto the floor, column, wall, or any other part of the Exhibition Hall. The same will be removed immediately and the Exhibitor will be Penalised for the damage caused to the Property.
- Stall Fabricators have to lay a carpet in the exhibition hall below all areas where stands structure / panels / brandings / installations / speakers / counter / barricading are being placed.
- All the Materials used in the Construction of the Stall shall be Non-Combustible, Non-Flammable. Artificial Plants, Flowers, Grass will not be allowed to Decorate the Stall. Uses of Fire-retardant Spray is Mandatory.
- All Bare Space Stalls Fabricators should strictly wear Shoes & Proper Clothes during the Setup and Dismantle Days.
- All Bare Space Stands must have 1 suitable type of Fire Extinguisher in the stall.
- Chewing of tobacco, eating paan, chewing gum, gutkha, pan masala, Smoking, washing hand inside the hall or on the stand area, littering, and spitting is strictly prohibited in the event venue.

Food & Beverages

- As you are probably aware, Bombay Exhibition Centre does not permit outside Food, Soft Drink & Water inside the NESCO Complex. All Exhibitors have to Purchase their Food, Soft Drink and Water from the Cafeterias and the Food Courts that are located within the NESCO Complex.

The Association will provide the Buffet Lunch Coupon as mention below

SIZE OF STALL	NO. OF BUFFET LUNCH COUPON PER STALL / PER DAY
24 – 36	3
42 – 56	4
60 – 72	6
77 – 108	10
168	18
352	60

Insurance

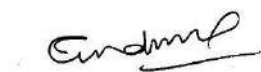
The Organizers will not be responsible for the Insurance Coverage of all Articles of any kind brought by the Exhibitor to the Fair. Exhibitors are advised to arrange for full Insurance Coverage during transit (both ways) as well as during the days of the Exhibition. Each Exhibitor must have, at all the time, valid and adequate Insurance Cover against theft, Fire, Public Liability, Damages to Property, Personal Injury, Third Party Loss, Accident, Natural Calamities, Act of God and such other risks normally insured against by the Exhibitors and / or the Organizer may require, Insurance against may be contacted further for advise.

First Aid

Basic First Aid facilities will be provided in the Fair Area at the Venue. An Ambulance will also be available at the Venue in case of Emergency.

Thanking you,

Yours faithfully,



P. Chandrasekharan

Sr. Director & Secretary

Encl: Check – In / Check – Out Form

The Decision of the FAB Sub-Committee in respect of all aspects of the Organising of the Fair will be Final and Binding on All Participants.



14th April 2024

To,
Sr. Director & Secretary
The Clothing Manufacturers Association of India
901, Naman Midtown, 'A' – Wing,
Behind Kamgar Kala Kendra,
Senapati Bapat Marg,
Prabhadevi (West)
Mumbai 400 013.

CHECK – IN / CHECK – OUT
(TO BE SUBMITTED IN TRIPLICATE ON COMPANY'S LETTERHEAD)

Name of the Company: _____

Authorized Person: _____ Stall No/s: _____

We hereby confirm that we have been provided with all Furniture / Amenities in our stall at the time of taking possession of the same.

We hereby undertake that we will be responsible for any Missing / Damaged Furniture / Amenities, if found at the time of Check-out.

Signature of Partner / Proprietor / Director: _____ Date: _____

Check-out Procedure will only start at 8.00 P.M. on 17th April 2024.