



Ref No.77th NGF/ 395 /2023

19th June 2023

77th NATIONAL GARMENT FAIR
18th to 21st July 2023
Bombay Exhibition Centre,
Nesco Complex, Goregaon (East), Mumbai 400 063.

1. Check-In / Check–Out Procedure

As a Standard Procedure, all Exhibitors are required to Check-in on the Specific Time as stated below before taking Possession of the Stall.

CHECK-IN	STALL SIZE	TIME
MONDAY 17 TH JULY 2023	49 SQM	11:00 AM ONWARDS
CHECK – OUT FRIDAY 21 ST JULY 2023	ALL STALLS	8:00 PM ONWARDS

Exhibitors are requested to fill Check – in Form in Triplicate (Copy Enclosed) on their Letterheads and present the same at the Check - in Counter in respective halls.

2. Food & Soft Drink Including Water

As you are probably aware, Bombay Exhibition Centre does not permit outside Food, Soft Drink & Water inside the NESCO Complex. All Exhibitors have to Purchase their Food, Soft Drink and Water from the Cafeterias and the Food Courts that are located within the NESCO Complex.

3. Exhibitors Badges

Entry Procedure into Exhibition Venue at Bombay Exhibition Centre, NSE Complex, Goregaon (East), Mumbai 400 063 (Code of Security comes into effect from 18TH JULY 2023 onwards)

All Exhibitors are requested to upload Passport size Photos of their staff on the link mentioned in Allotment Letter. The Association will email the Allotment Letter by 26th June 2023. The Last Day to upload the Photograph will be 6th July 2023.

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The Eligibility for the Number of Badges as per the Stall Area is given below:

Area (Sq. Mtrs.)	Number of Badges
12	4
15 / 16 / 18 / 20	6
24 / 28	8
30 / 32 / 35	10
40 / 42 / 48	12
56	14
72	16
84	20
96 / 98	22

PLEASE NOTE THAT NO BADGES WILL BE MADE AT THE EXHIBITION VENUE.

All the Exhibitors are requested to Co-Operate with the Association to ensure that the Exhibitor Badges are handed over to them at the time of Check-In on 17th July 2023.

Any misuse of the Exhibitors Badges will result in Confiscation of the same.

4. Stall Amenities

Exhibitors will be provided with the following Amenities in their Stall. Exhibitors are requested to handle the Amenities provided in the Stall with due care and will be liable to pay for any Missing / Damaged Amenities directly to the Stall Contractor.

Area (Sq. Mtr)	Table	Chairs	LED Light 40W	LED Metal Light 200W	Plug Point	Dustbin
12	1	2	4	1	1	1
15 / 16 / 18 / 20	2	4	5	1	1	1
24 / 28 / 30 / 32	3	6	6	2	2	1
35	4	8	8	2	2	1
40 / 42	6	8	8	3	3	1
48 / 56	8	10	10	3	4	2
64 / 72 / 84	12	16	16	4	6	2
96 / 98	16	20	20	4	8	4

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5. Power Supply & Electrical Requirements

Exhibitors will be provided with the Electrical supply (up to the stipulated Maximum Load) as stated below:

Stall Area (Sq. Mtr.)	Basic Entitlement for the Stall (Watts)
12	1000
15 / 16 / 18 / 20	1200
24 / 28 / 30	1500
35	2000
40 / 42	2500
48 / 56	3000
64 / 72 / 84	5000
96 / 98	6000

EXHIBITORS CAN APPLY ADDITIONAL POWER BY PAYING RS. 3500/- + 18% GST PER KW.

ALL EXHIBITORS ARE REQUESTED TO APPOINT ONLY LICENSED ELECTRICAL CONTRACTORS TO CARRY OUT THE ELECTRIC WORK IN THEIR STALL.

6. Additional Fixtures

We request all Exhibitors to book their Additional Fixtures WELL IN ADVANCE to avoid disappointment at the last moment. Following are the Rates approved by the Association for Additional Fixtures. All Exhibitors must book their Additional Fixtures directly with **M/s. RMB Event Management Pvt. Ltd.**

REQUIREMENT FOR ADDITIONAL FIXTURES AT THE 77TH NATIONAL GARMENT FAIR 18th to 21st July 2023 Bombay Exhibition Centre, NSE Complex, Goregaon (East), Mumbai 400 063.		
Sr. No.	Item Description	Cost per Unit
1	Desk Table - 1000 L x 500 W x 750 H (mm)	Rs. 750.00
2	Chair (Black)	Rs. 300.00
3	Chair (White)	Rs. 500.00
4	Wooden / Glass Round Table - 900 Dia (mm)	Rs. 900.00
5	Lockable Cabinet - 1000 L x 500 W x 750 H (mm)	Rs. 900.00
6	Brochure Stand	Rs. 900.00
7	Single Wall Panel - 1000 L x 2500 H (mm)	Rs. 1000.00
8	Lockable Door	Rs. 2000.00
9	Wooden Shelf / Glass Shelf	Rs. 300.00
10	Bar Stool	Rs. 900.00
11	3 Seater Sofa (Black)	Rs. 4500.00
12	2 Seater Sofa (Black)	Rs. 3000.00
13	LED Light (40 W)	Rs. 550.00
14	Plug Point	Rs. 400.00



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Please Note	
(a)	Above Items are on Rental Basis only for the period of the Exhibition.
(b)	The above rates are Excluding 18% GST, which will be charged extra.
(c)	Order once placed at office, no refund will be given if cancelled on site.
(d)	Office booking will be till 14th July 2023. Orders will be taken on site from 16th July 2023. At site materials will be limited it will be on first come first serve basis.
(e)	100% Payment must accompany this order only by NEFT / RTGS / Draft / Cash / Card Payment / Cheque in favour of "RMB Event Management Pvt. Ltd." (No IMPS & Cash Deposit allowed).
(f)	For Booking of additional materials please mail your requirements and complete details of your Company (Firm Name, address, GST No. contact details of authorized person, Stall No. & Hall No.) on the email ID given below
(g)	NOTE: No Booking will be taken on WhatsApp or Messages.
For Booking contact: Mr. Paresh Chambavane, Mobile: +91 9309767287	
Email ID: cmaingf@rmbevent.com	






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1. Additional Electrical Fittings

We request all Exhibitors to book their Additional Light Fittings **WELL IN ADVANCE** to avoid disappointment at the last moment due to non-availability of the same.

Following are Rates approved by the Association for additional Lighting Fixtures. All exhibitors must book their additional Lighting Fixtures directly with **M/s. Navrang Electricals**. Outside additional lights will NOT be allowed to install in the stands.

The Name and Contact Number of the Concerned Person are given below:

REQUIREMENT FOR ADDITIONAL ELECTRICAL FITTINGS AT THE - 77TH NATIONAL GARMENT FAIR, 18th – 21st July 2023 Bombay Exhibition Centre, NSE Complex, Goregaon (East), Mumbai 400 063.			
Sr. No.	Item Description	Images	Cost per Unit
1	200 Watts LED Lights (White) -(Square Fitting - Limited Quantity)		Rs. 1,300/-
2	200 Watts LED Lights (Yellow) – (Square Fitting – Limited Quantity)		Rs.1,350/-
3	300 Watts LED Flood Lights (White) - (Limited Quantity Only)		Rs.1,600/-
4	400 Watts LED Flood Lights (White) – (Square Fitting Limited Quantity Only)		Rs.1,800/-
5	T Type Tripod stand for mounting LED lights 12'ht		Rs. 500/-
(a)	For Booking please mail your Requirements to : accounts@navrangelectricals.co		
(b)	NOTE: Booking of lights will be accepted over the email ONLY.		
(c)	For LED Lights, booking will be done for limited quantity on first come first serve basis only.		
(d)	<u>Stall holders should provide the location of lights with single line diagram along with the booking.</u>		
(e)	Above items are on Rental Basis for exhibition period and NOT FOR SALE.		
(e)	The above Rates are excluding of 18%GST		
For Any Additional Electrical Lights, Please Contact : <u>M/s. Navrang Electricals</u> 4, Ann Villa, N.P. Thakkar Road, Opp. Rajpuriya Baug, Vile Parle (East), Mumbai 400 057 Please Call : Mr. Jaywant: 9821835129			
Bank Details: A/c Name: Navrang Electricals Bank Name: Saraswat Bank Branch: Nehru Road, Vile Parle East, Mumbai 400057 A/c No: 008100102853003 IFSC Code: SRCB0000008			

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8. List of Display System Agencies

Exhibitors can book Display Systems from any of the following Agencies :

Sr.No.	Company	Contact Person	Phone Numbers
1.	M/s. Artistic Display Arondekar Bhavan Society Road Jogeshwari (East) Mumbai 400 060.	Mrs. Shaila M. Rao	Tel : 28223032 Mobile : 9820128580 9820041396
2.	M/s. Display Studio 222, Parekh Market Kennedy Bridge Opera House Mumbai 400 004	Mr. Naveen Khanna Mr. Sanjay Khanna	Mobile : 9820764586 9820216474
3.	M/s. Switch Worldwide Unit No. 201, Kohinoor Indl. Estate, W.E. Highway, Nr. Virwani Indl. Estate, Goregaon (E), Mumbai 400 067	Mr. Nirav Vasani	Tel : 022- 29271462 Mobile : 7902108108 9372943593
4.	M/s. Virat Display RH-1 / D-18, Sector 8, Vashi, Navi Mumbai 400 703	Mr. Vipul Batavia	Mobile : 9820330029

9. List of Hostess / Ushers Agencies

Exhibitors can book Hostesses / Ushers from any of the following Agencies:

Sr. No.	Company Name	Contact Person	Phone Numbers
1.	M/s. Leo 38 / 48, Gate No. 6, NCC Malwani, Malad (West), Mumbai 400 095	Ms. Farah Shaikh	Mobile: 9967764731
2.	M/s. Rays Marketing Agency Om Shanti Tower, 703, B Wing, Shanti Park, M T N L Road, Opp. D C Bank, Mira Road (East), Mumbai 401 107	Ms. Sangeeta Sharma	Mobile: 9892165400 7021609706
3.	M/s. Perficient Events & Exhibition Pvt. Ltd. #1, Surjit Singh Compound, Shivaji Industrial Estate, Vakola, Santacruz (East), Mumbai - 400 055	Mr. Gaurav Sawant	Mobile: 81698 96604
4.	M/s. Krupa Eventsources 32, 1 st Floor, Raghuleela Mall, Kandivali (West), Mumbai 400 067	Ms. Krupa Unadkat	Mobile: 8425968881 8425960975

10. List of Mannequin Agencies

Sr.No.	Company	Contact Person	Phone Numbers
1.	M/s. Display Studio 222, Parekh Market Kennedy Bridge Opera House Mumbai 400 004.	Mr. Naveen Khanna Mr. Sanjay Khanna	Tel : 66344658 40114658 Mobile : 9820764586 9820216474
2.	M/s. Switch Worldwide Unit No. 201, Kohinoor Indl. Estate, W.E. Highway, Nr. Virwani Indl. Estate, Goregaon (E), Mumbai 400 067	Mr. Nirav Vasani	Tel : 022- 29271462 Mobile : 7902108108
3.	M/s. Virat Display RH-1 / D-18, Sector 8, Vashi, Navi Mumbai 400 703	Mr. Vipul Batavia	Mobile : 9820330029
4.	M/s. Gauri Mannequins Ent. Bhagat Sing Nagar No. 3, Goregaon Bus Depot, Link Road, Goregaon (West) Mumbai 400 104	Mr. Nitin Sawant	Tel : 28769593 28775477 Mobile : 9224211211 9967094411
5.	M/s. Global Display Solution New Ashirwad Ind. Estate No. 5, Gala No. 138, Ram Mandir Road, Goregaon (West) Mumbai – 400 104.	Mr. Lalit Shah	Mobile : 9820973595



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11. Insurance

The Organizers will not be responsible for the Insurance Coverage of all Articles of any kind brought by the Exhibitor to the Fair. Exhibitors are advised to arrange for full Insurance Coverage during transit (both ways) as well as during the days of the Exhibition. Each Exhibitor must have, at all the time, valid and adequate Insurance Cover against Theft, Fire, Public Liability, Damages to Property, Personal Injury, Third Party Loss, Accident, Natural Calamities, Act of God and such other risks normally insured against by the Exhibitors and / or the Organizer may require, Insurance against may be contacted further for advise.

12. First Aid

Basic First Aid facilities will be provided in the Fair Area at the Venue. An Ambulance will also be available at the Venue in case of Emergency.

Thanking you,

Yours faithfully,

P. Chandrasekharan
Sr. Director & Secretary

Encl : Check – in / Check – out Form



17th July 2023

The Sr. Director & Secretary
The Clothing Manufacturers Association of India
901, Naman Midtown, 'A' – Wing,
Behind Kamgar Kala Kendra,
Senapati Bapat Marg,
Prabhadevi (West)
Mumbai 400 013.

CHECK-IN / CHECK-OUT
(TO BE SUBMITTED IN TRIPLICATE ON COMPANY'S LETTERHEAD)

Name of the Company: _____

Authorized Person : _____ Stall No/s: _____

We hereby confirm that we have been provided with all Furniture / Amenities in our stall at the time of taking possession of the same.

We hereby undertake that we will be responsible for any Missing / Damaged Furniture / Amenities, if found at the time of Check-out.

Signature of Partner / Proprietor / Director: _____ Date: _____

RMB Event Management Pvt. Ltd.

Important Note

1. In case of any Shortfall / Damage to the Furniture / Amenities at the time of taking possession of the Stall, the Exhibitor is requested to bring it to the Notice of RMB Event Management Pvt. Ltd. or the Association for replacement of the same.
2. Exhibits / Material / Furniture should be moved out in One Lot as Multiple Gate Passes will not be issued.
3. **Check-out Procedure will only start at 8.00 P.M. on 21st July 2023.**

PLEASE RETAIN TWO COPIES OF THIS FORM WITH YOU AND SUBMIT THE SAME AT THE CHECK-OUT COUNTER AFTER OBTAINING CLEARANCE FROM RMB EVENT MANAGEMENT PVT. LTD.