



Ref. No. F-1 / 1790 / 2022

24th March 2022

CMAI FAB SHOW
11th To 13th April 2022
Jio World Convention Centre,
G- Block, Bandra Kurla Complex,
Bandra (East), Mumbai 400051

CHECK-IN / CHECK-OUT PROCEDURE FOR SHELL SCHEME STALLS ONLY

As a Standard Procedure, all Exhibitors are required to Check-in at the Time stated below before taking Possession of the Shell Scheme Stalls.

CHECK - IN	STALL SIZES	TIME
SUNDAY 10 th April 2022	9, 12, 15, 16, 18, 20, 21, 24, 28, 30, 32, 35, 36 SQM	11:00 AM ONWARDS
CHECK – OUT WEDNESDAY 13 th April 2022	ALL STALLS	8:00 PM ONWARDS

Exhibitors are requested to fill the Check – in Form in Triplicate (Copy Enclosed) on their Letterheads and present the same at the Check - in Counter located in Pavilion 1.

All Exhibitors, Stall Designers & Fabricators must have Double Vaccination Certificate and are requested wear the Face Mask at all times at the Venue.

All Exhibitors are required to book the time slot for the movement of their truck / tempo into the loading and unloading bay at Jio World Convention Centre. To follow the process setup by Jio World Convention Centre, all Exhibitors are requested to click this link <http://bit.ly/36iK9c6> and understand the process.

The Maximum Height permissible for Stalls in Shell Scheme will be 8 Feet to maintain Uniformity.

Contd...2

...2...

Exhibitors Badges

Entry Procedure into Exhibition Venue at Jio World Convention Centre, G-Block, Bandra Kurla Complex, Bandra (East), Mumbai 400051 (Code of Security comes into effect from 11TH APRIL 2022 onwards)

All Exhibitors are requested to mail the Passport size Photographs of their Staff immediately on registration@cmai.in **BUT NOT LATER THAN 4th April 2022.**

The Eligibility for Number of Badges as per the Stall Area is given below:

Area (Sqm)	Number of Badges
9 / 12	4
15 / 16 / 18 / 20 / 21	6
24 / 28 / 30 / 32	8
35 / 36	10

PLEASE NOTE THAT NO BADGES WILL BE MADE AT THE EXHIBITION VENUE.

All the Exhibitors are requested to Co-Operate with the Association to ensure that the Exhibitor Badges are handed over to them at the time of Check-In on 10th April 2022.

Any misuse of the Exhibitors Badges will result in Confiscation of the same.

Stall Amenities

Exhibitors will be provided with the following Amenities in their Stall. Exhibitors are requested to handle the Amenities provided in the Stall with due care and will be liable to pay for any Missing / Damaged Amenities directly to the Stall Contractor.

Area (Sqm)	Table	Chairs	Power Sockets	Spot Lights	Wastepaper Basket
9 / 12	1	2	1	4	1
15 / 16 / 18 / 20 / 21	2	4	1	5	1
24 / 28 / 30 / 32	4	8	2	8	1
35 / 36	4	8	2	9	1

...3...

Power Supply & Electrical Requirements

Exhibitors will be provided with the Electrical supply (up to stipulated Maximum Load) as stated below:

Stall Area (Sq. Mtr.)	Basic Entitlement for the Stall (Watts)
9	1000
15 / 16 / 18 / 20 / 21	1200
24 / 28 / 30 / 32	1500
35 / 36	2000

EXHIBITORS CAN APPLY FOR ADDITIONAL POWER BY PAYING RS. 4000/- + 18% GST PER KW.

ALL EXHIBITORS ARE REQUESTED TO APPOINT ONLY LICENSED ELECTRICAL CONTRACTORS TO CARRY OUT THE ELECTRIC WORK IN THEIR STALL.

FOLLOWING ARE THE REQUIREMENTS OF JIO WORLD CONVENTION CENTRE

All temporary electrical installations fitted in the stand shall be installed by a trained and licensed electrician of the approved contractors and operated in compliance with the latest statutory regulations. The cables used must be as per statutory codes, bare electric leads and crocodile clips are not allowed. All wiring must be protected against short circuits and overloading. No open joints will be allowed. Wooden junction boxes and switchboards are strictly not allowed at the event venue.

No Carpentry, Painting or Polishing work will be allowed in the Exhibition Venue. The Stall Designers / Fabricators can only do a touch up at the Venue.

No suspension or hanging display will be permitted from the Trusses or the Air Condition Ducts of the Exhibition Halls. Similarly, no fittings or display will be permitted to be Nailed, Screwed, or Drilled onto the floor, column, wall, or any other part of the Exhibition Hall. The same will be removed immediately and the Exhibitor will be Penalised for the damage caused to the Property.

Stall Fabricators have to lay a carpet in the exhibition hall below all areas where stands structure/panels/brandings/installations/speakers/counter/barricading are being placed.

All the Materials used in the Construction of the Stall shall be Non-Combustible, Non-Flammable. Artificial Plants, Flowers, Grass will not be allowed to Decorate the Stall. Uses of Fire-retardant Spray is Mandatory.

Contd.....4

...4...

All Stalls holder should strictly wear Shoes & Proper Clothes during the Setup and Dismantle Days.

Food & Soft Drink Including Water

Jio World Convention Centre does not permit outside Food (Not even Homemade Food), Soft Drink & Water inside the Centre. All Exhibitors, Fabricators & Labours have to Purchase their Food, Soft Drink and Water from the Cafeterias and the Food Courts that are located within the Jio World Convention Centre during Setup & Show days.

Please contact on following number to pre book your Food Requirement during the setup days for the labour.

**Bikas Upadhyay
Vivid Hospitality
Mob. – 9820330099**

Chewing of tobacco, eating paan, chewing gum, gutkha, pan masala, Smoking, washing hand inside the hall or on the stand area, littering, and spitting is strictly prohibited in the event venue.

List of Hostess / Ushers Agencies

Sr. No.	Company	Contact Person	Contact Number
1	M/s. Leo 38 / 48, Gate No. 6, NCC Malwani, Malad (West), Mumbai 400 095	Ms. Farah Shaikh	Mobile: 9967764731
2	M/s. Rays Marketing Agency Om Shanti Tower, 703, B Wing, Shanti Park, M T N L Road, Opp. D C Bank, Mira Road (East), Mumbai 401 107	Mrs. Sangeeta Sharma	Mobile: 9892165400 7021609706

Contd...5

...5...

Additional Fixtures

We request all Exhibitors to book their Additional Fixtures **WELL IN ADVANCE** to avoid disappointment at the last moment. Following are the Rates approved by the Association for Additional Fixtures. All Exhibitors must book their Additional Fixtures directly with M/s. RMB Event Management Pvt. Ltd.

The Name and Contact Number of the Concerned Person is given below.

REQUIREMENT FOR ADDITIONAL FIXTURES AT THE CMAI'S FAB SHOW 11th - 13th April 2022 Jio World Convention Centre, Bandra Kurla Complex, Bandra (East), Mumbai		
Sr. No.	Item Description	Cost per Unit
1	Desk Table - 1000 L x 500 W x 750 H (mm)	Rs. 750.00
2	Chair	Rs. 300.00
3	Wooden / Glass Round Table - 900 Dia (mm)	Rs. 900.00
5	Lockable Cabinet - 1000 L x 500 W x 750 H (mm)	Rs. 900.00
6	Brochure Rack	Rs. 900.00
7	Single Wall Panel - 1000 L x 2500 H (mm)	Rs. 800.00
8	Lockable Panel Door - 1000 L x 2500 H (mm)	Rs. 800.00
9	Wooden Shelf / Glass Shelf	Rs. 300.00
11	Bar Stool	Rs. 900.00
12	Single Seat Sofa	Rs. 2000.00
13	3 Seater Sofa	Rs. 4500.00
14	2 Seater Sofa	Rs. 3000.00
15	Spot Light (Spiral 70W – White)	Rs. 550.00
16	Plug Point & Switch	Rs. 400.00
17	70W Metal Halide (White)	Rs. 700.00
Please Note		
(a)	Above Items are on Rental Basis only for the period of the Exhibition.	
(b)	The above rates are Excluding 18% GST, which will be charged extra.	
(c)	Order once placed at office, no refund will be given if cancelled on site.	
(d)	Office booking will be till 7th April 2022 . Orders will be taken on site from 9th April 2022. At site materials will be limited it will be on first come first serve basis.	
(e)	100% Payment must accompany this order only by NEFT / RTGS / Draft / Cash / Card Payment / Cheque in favour of "RMB Event Management Pvt. Ltd." (No IMPS & Cash Deposit allowed).	
(f)	For Booking of additional materials please mail your requirements and complete details of your Company (Firm Name, address, GST No. contact details of authorized person, Stall No. & Hall No.) on the email ID given below	
(g)	NOTE: No Booking will be taken on WhatsApp or Messages.	
For Booking contact: Mr. Paresh Chambavane, Mobile: +91 9619062174 Email ID: Fab2022@rmbevent.com		

Contd...6






...6...

Additional Electrical Fittings

We request all Exhibitors to book their Additional Light Fittings **WELL IN ADVANCE** to avoid disappointment at the last moment due to non-availability of the same.

Following Rates are approved by the Association for additional light Fittings. All Exhibitors must book their additional requirements directly with **M/s. Navrang Electricals**

The Name and Contact Number of the Concerned Person are given below:

REQUIREMENT FOR ADDITIONAL LIGHT FITTINGS FOR CMAI'S FAB SHOW 11th - 13th April 2022 Jio World Convention Centre, G- Block, Bandra Kurla Complex, Bandra (East), Mumbai 400051			
Sr. No.	Item Description	Images	Cost per Unit in INR
1.	100 Watts LED Lights Square Fitting – (Limited Qty.)		Rs. 850.00
2.	200 Watts LED Lights Square Fitting – (Limited Qty.)		Rs. 1000.00
3.	300 Watts LED Lights Square Fitting – (Limited Qty.)		Rs. 1200.00
4.	400 Watts Metal Halide (Square Fitting in-built Ballast Unit)		Rs. 950.00
5.	T Type Tripod stand for mounting LED lights 12'ht		Rs. 500.00
<p align="center">For Any Additional Electrical Lights Contact: M/s. Navrang Electricals 4, Ann Villa, N.P. Thakkar Road, Opp. Rajpuriya Baug, Vile Parle (East), Mumbai 400057 Contact Person : Mr. Jayavant Gowalkar: 9821835129 / Mr. Sagar Walavalkar: 9820481111 Email :- accounts@navrangelectricals.co</p>			
(a)	For Booking of lights please mail your requirements and complete details of your Company (Firm Name, address, GST No., Contact details of authorized person)		
(b)	NOTE: - No Booking will be taken on WhatsApp or Messages		
(c)	For LED Light booking will be done for a limited quantity only. <u>On first come first basis.</u>		
(d)	Above items are on Rental Basis Only and not for sale.		
(e)	The Above Rates are excluding 18% GST		
(f)	The cheque should be drawn in favour of Navrang Electricals		
(g)	No outside agency will be allowed to install additional lights in any stall.		

FLOODLIGHTS AND HALOGEN LIGHTS ARE STRICTLY NOT ALLOWED in the Stalls as they are Hazardous and reduce the effectiveness of Air Conditioning thereby causing inconvenience to all.

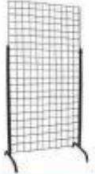
Contd.... 7

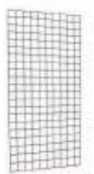
...7...

List of Display System Agencies

Exhibitors can book Display Systems from any of the following Agencies:

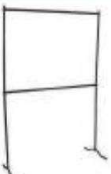
A. M/s. Artistic Display

AD-9

 Rs. 700/-
 FREE STANDING DISPLAY GRID
 size: 6' x 3'

AD-10

 Rs. 700/-
 DISPLAY GRID (FOR WALL)
 size: 6' x 3'


AD-2

 Rs. 600/-
 HORIZONTAL STAND
 size: 51/2' x 4'

AD-1

 Rs. 600/-
 VERTICAL STAND
 size: 61/2' x 4'


AD-3

 Rs. 680/-
 DOUBLE ARCH STAND
 size: 61/2' x 4'

AD-5

 Rs. 700/-
 FLOWER STAND
 size: H1' 4'

AD-11

 Rs. 650/-
 GRID TRAY STAND
 TRAY size: 4'


AD-12

 Rs. 200/-
 METAL ROD ONLY

AD-8

 Rs. 800/-
 STACKING RACK
 size: 61/2' x 3'

AD-14

 Bracket Only Rs. 200/-
 WALL BRACKET

AD-16

 Each Strip Without The fixtures
 Rs. 200/-
 STRIPS FOR FIXTURES

AD-13

 Tray Only Rs. 200/-
 GRID TRAY

AD-4

 Rs. 680/-
 SINGLE ARCH STAND
 size: 61/2' x 4'

Count.....8

...8...

M/s. Artistic Display Arondekar Bhavan, Society Road, Jogeshwari (East), Mumbai 400 060. Contact Person :- Mrs. Shaila M. Rao Contact Number :- 9820128580 / 9820041396 / 9869919955		
Sr. No.	Item Description	Cost per Unit
1	Vertical Stand of Appx. Size 6ft. Height X 4ft. Width	Rs. 600/-
2	Horizontal Stand of Appx. Size 6ft. Height X 4ft. Width	Rs. 600/-
3	Double Arch Stand of Appx. Size 6.2ft. Height X 4ft. Width	Rs. 680/-
4	Single Arch Stand of Appx. Size 5.2ft. Height X 4ft. Width	Rs. 680/-
5	Flower Stand of Appx. Size 4ft. Height X 2.5ft. Width	Rs. 700/-
6	Stacking Rack of Appx. Size 6.5ft. Height X 3ft. Width	Rs. 800/-
7	Free Standing Display Grid of Appx. Size 6ft. Height X 3ft. Width	Rs. 700/-
8	Display Grid (For Wall) of Appx. Size 6ft. Height X 3ft. Width	Rs. 700/-
9	Grid Tray Stand of Appx. Size 4ft. Height X 3ft. Width	Rs. 650/-
10	Metal Rod Only of Appx. Size 1 inch Diameter X 3ft. Width	Rs. 200/-
11	Grid Tray only of Appx. Size 3ft. Width	Rs. 200/-
12	Wall Bracket Only of Appx. Size 12 inches Width	Rs. 200/-
13	Strips For Fixtures each is 3 inches width X 6ft. Height.	Rs. 200/-

B. M/s. Display Studio



Floor Stand



Double Rod Set



Triple Rod Set

Count.....9

...9...

M/s. Display Studio 222, Parekh Market, Kennedy Bridge, Opera House, Mumbai 400 004. Contact Person :- Mr. Naveen Khanna / Mr. Sanjay Khanna Contact Number :- 9820764586 / 9820216474		
Sr. No.	Item Description	Cost per Unit
1	Floor Stand Appx. Size 6ft. Height X 4ft. Width	Rs. 600/-
2	Double Rod Set Appx. Size 7ft. Height X 4ft. Width	Rs. 700/-
3	Triple Rod Set Appx. Size 7ft. Height X 4ft. Width	Rs. 900/-

It is strongly recommended that any of the items mentioned above should be Booked well in advance to avoid last minute disappointment due to non-availability of the same.

Insurance

The Organizers will not be responsible for the Insurance Coverage of all Articles of any kind brought by the Exhibitor to the Fair. Exhibitors are advised to arrange for full Insurance Coverage during transit (both ways) as well as during the days of the Exhibition. Each Exhibitor must have, at all the time, valid and adequate Insurance Cover against Theft, Fire, Public Liability, Damages to Property, Personal Injury, Third Party Loss, Accident, Natural Calamities, Act of God and such other risks normally insured against by the Exhibitors and / or the Organizer may require, Insurance against may be contacted further for advise.

First Aid

Basic First Aid facilities will be provided in the Fair Area at the Venue. An Ambulance will also be available at the Venue in case of Emergency.

Thanking you,

Yours faithfully,



P. Chandrasekharan
Secretary

Encl : Check – In / Check – Out Form

The Decision of the FAB Sub-Committee in respect of all aspects of the Organising of the Fair will be Final and Binding on All Participants.



10th April 2022

The Secretary
The Clothing Manufacturers Association of India
901, Naman Midtown, 'A' – Wing,
Behind Kamgar Kala Kendra,
Senapati Bapat Marg,
Prabhadevi (West)
Mumbai 400 013.

CHECK – IN / CHECK – OUT
(TO BE SUBMITTED IN TRIPLICATE ON COMPANY'S LETTERHEAD)

Name of the Company: _____

Authorized Person : _____ Stall No/s: _____

We hereby confirm that we have been provided with all Furniture / Amenities in our stall at the time of taking possession of the same.

We hereby undertake that we will be responsible for any Missing / Damaged Furniture / Amenities, if found at the time of Check-out.

Signature of Partner / Proprietor / Director: _____ Date: _____

RMB Event Management Pvt. Ltd.

Important Note

1. In case of any Shortfall / Damage to the Furniture / Amenities at the time of taking possession of the Stall, the Exhibitor is requested to bring it to the Notice of RMB Event Management Pvt. Ltd. or the Association for replacement of the same.
2. Exhibits / Material / Furniture should be moved out in One Lot as Multiple Gate Passes will not be issued.
3. **Check-out Procedure will only start at 8.00 P.M. on 13th April 2022.**

PLEASE RETAIN TWO COPIES OF THIS FORM WITH YOU AND SUBMIT THE SAME AT THE CHECK-OUT COUNTER AFTER OBTAINING CLEARANCE FROM RMB EVENT MANAGEMENT PVT. LTD.