



Ref no. 73rd NGF / 283 / 2021

16th July 2021

73rd NATIONAL GARMENT FAIR
2nd to 5th August 2021
Hotel J. W. Marriott, Mumbai Sahar,
Near Chhatrapati Shivaji International Airport,
Andheri, Mumbai 400 099.

1. **Check-In / Check-Out Procedure**

As a Standard Procedure, all Exhibitors are required to Check-in, at the Specified Time, as stated below, for taking Possession of the Rooms.

CHECK - IN	ROOM TYPE	TIME
SUNDAY 1 st August 2021	STANDARD ROOMS	TO BE ADVISED
SUNDAY 1 st August 2021	STALL AT GRAND BALLROOM	TO BE ADVISED
SUNDAY 1 st August 2021	EXECUTIVE & PREMIUM SUITE ROOMS	TO BE ADVISED
SUNDAY 1 st August 2021	STUDIOS	TO BE ADVISED
CHECK - OUT FRIDAY 6 th August 2021	ALL ROOMS / STUDIOS / STALLS AT GRAND BALLROOM	TO BE ADVISED

SUBMISSION OF AADHAR CARD IS COMPULSORY AT THE TIME OF CHECK IN.

2. **HOTEL STAY**

- A. Only Two Representatives will be allowed to stay in each Room at night.
- B. No Overnight stay will be Allowed in the Studio Rooms & Stalls at Grand Ballroom.
- C. Any Room Service ordered by the Exhibitor in the Room / Studio / Stall at Grand Ballroom will have to be settled by the Exhibitor immediately.

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3. Exhibitors Badges

Entry Procedure into Exhibition Venue at Hotel J. W. Marriott, Mumbai Sahar, Near Chatrapati Shivaji International Airport, Andheri, Mumbai 400 099. (Code of Security comes into effect from 2ND AUGUST 2021 onwards)

All Exhibitors are requested to mail Passport size Photographs of their Staff immediately to services@cmai.in **BUT NOT LATER THAN 24th JULY 2021.**

The Eligibility for Number of Badges/Per Room is given below:

Type Of Room	Number of Badges
STANDARD ROOM	4
STALLS AT GRAND BALLROOM	8
EXECUTIVE SUITE	5
PREMIUM SUITE	5
STUDIO	7

PLEASE NOTE THAT NO BADGES WILL BE MADE AT THE EXHIBITION VENUE.

All Exhibitors are requested to Co-Operate with the Association to ensure that the Exhibitor Badges are handed over to them at the time of Check-In on 1st August 2021.

Any Misuse of the Exhibitors Badges will result in Confiscation of the same.

4. Room Amenities

Exhibitors will be provided with the following Amenities in their Rooms. Exhibitors are requested to handle the Amenities provided in the Rooms with due care and will be liable to pay for any Missing / Damaged Amenities directly to the Vendor.

73RD NATIONAL GARMENT FAIR				
2ND - 5TH AUGUST 2021				
SR. NO.	ROOM TYPE	STANDS / RACKS	LIGHT STANDS	NO. OF LIGHTS
1	STANDARD ROOM	3	2	4
2	SUITE (EXECUTIVE) ROOM	5	3	6
3	SUITE (PREMIUM) ROOM	5	4	8

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SR. NO.	ROOM TYPE	STANDS / RACKS	LIGHT STANDS	NO. OF LIGHTS	TABLE	CHAIRS	PLUG POINT	DUSTBIN
1	STUDIO 1	6	5	10	N.A.	10	4	2
2	STUDIO 2	6	5	10	8	10	4	2
3	STUDIO 3	6	5	10	8	10	4	2
4	STUDIO 4	6	5	10	8	10	4	2
5	STALLS AT GRAND BALLROOM	6	5	10	8	10	4	2

PLEASE NOTE THAT NO EXTRA LIGHTS WILL BE PERMITTED IN THE ROOM / SUITE / STUDIO / STALLS AT GRAND BALLROOM.

THE ASSOCIATION WILL PROVIDE BREAKFAST, LUNCH & DINNER AS PER QUANTITY GIVEN BELOW:

73RD NATIONAL GARMENT FAIR				
02ND - 05TH AUGUST 2021				
SR. NO.	ROOM TYPE	BREAKFAST (PERSON)	LUNCH (PERSON)	DINNER (PERSON)
1	STANDARD ROOM	2	3	2
2	SUITE (EXECUTIVE) ROOM	2	5	3
3	SUITE (PREMIUM) ROOM	2	5	3
4	STUDIO 1	0	6	4
5	STUDIO 2	0	6	4
6	STUDIO 3	0	6	4
7	STUDIO 4	0	6	4
8	STALLS AT GRAND BALLROOM	0	6	4

5. Display System Agency

Exhibitors can book Display Systems from M/s. Artistic Display. The details are following:

Sr.No.	Company	Contact Person	Phone Numbers
1	M/s. Artistic Display Arondekar Bhavan Society Road Jogeshwari (East) Mumbai 400 060.	Mrs. Shaila M. Rao	Tel : 28223032 Mobile : 9820128580 9820041396

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6. Insurance

The Organizers will not be responsible for the Insurance Coverage of all Articles of any kind brought by the Exhibitor to the Fair. Exhibitors are advised to arrange for full Insurance Coverage during transit (both ways) as well as during the days of the Exhibition. Each Exhibitor must have, at all the time, valid and adequate Insurance Cover against Theft, Fire, Public Liability, Damages to Property, Personal Injury, Third Party Loss, Accident, Natural Calamities, Act of God and such other risks normally insured against by the Exhibitors and / or the Organizer may require, Insurance against may be contacted further for advise.

7. First Aid

Basic First Aid facilities will be provided in the Fair Area at the Venue.

The Decision of the Fair Sub-Committee in respect of all aspects of the Organization of the Fair will be Final and Binding on All Participants.

Thanking you,

Yours faithfully,

P. Chandrasekharan
Secretary

Encl : Check – in / Check – out Form
